**Invitation to participate in the consultations**

Latvenergo AS (hereinafter referred to as the "Employer") plans to announce the procurement "**Replacement of servomotors and oil pumps for Units AN4, AN6, AN9 and AN10 of Pļaviņas HPP**" in the first quarter of 2023.

Before announcing the procurement, the Employer has decided to consult with the suppliers in order to find out the real market situation, determine a reasonable level of requirements in relation to the existing offer, avoid setting excessive qualifications and technical requirements and thus ensure maximum competition by reducing mutual costs.

The Annexes contain the Employer's requirements, the draft technical specifications and the draft contract, which may be changed/amended. We ask you to provide information that could be used in the future at a later stage of the procurement procedure.

In order not to delay the procurement process, potential tenderers are invited to provide feedback on the requirements for experience and personnel, technical specifications and contract conditions, indicating potential risks and difficult requirements.

We would be grateful to receive answers to our questions and your questions (see the attached form) - this would promote understanding of the market situation and give an opportunity to prepare for a better solution.

Information provided by potential suppliers will not be publicly available and will not be shared with other suppliers.

Please note that the technical specifications may change later during the development of the procurement procedure documentation. This information does not create legal consequences (does not foresee rights and obligations) for potential suppliers.

**Market research form for planned procurement "Replacement of servomotors and oil pumps for Units AN4, AN6, AN9 and AN10 of Pļaviņas HPP"**

| **No.** | **Questions** | **Answers [[1]](#footnote-1)** |
| --- | --- | --- |
| **General information** | | | |
|  | Would you be interested in replacing the servomotors and oil pumps **for Units AN4, AN6, AN9 and AN10 of Pļaviņas HPP?** | Yes  No  If "No", please give reasons ….. |
|  | Are there any circumstances / risks that could affect your decision to participate? | Yes  No  If "No", please give reasons ….. |
|  | Do you think that the planned time of execution of works in 2023-2025, which will be determined (specified) for each hydro unit according to the Emplouer's hydro unit outage schedule, is acceptable? | Yes  No  If "No", please give reasons ….. |
|  | What would be your suggestion for a better project solution? | Please provide a brief description …. |
|  | Please indicate which specialists you could provide to perform the work | project manager  work manager  Labor Protection Coordinator  other necessary personnel |
|  | Do you know any manufacturers who could offer goods according to the technical requirements | Yes  No |
|  | What is the company's average annual financial turnover over the past three years? | \_\_\_\_\_\_\_\_\_\_\_ EUR |
|  | According to your rough estimate, what would be the expected price for the delivery and replacement of 4 (four) servomotors and oil pumps? | \_\_\_\_\_\_\_\_\_\_ thousand EUR |
| **Please provide an assessment of the requirements of the technical specification (please mark whether they are proportionate and feasible)** | | | |
|  | Does the Technical Specification include requirements that limit the range of applicants or increase costs? | Yes  No  If "Yes", please provide comments ….. |
|  | Are the planned work execution deadlines (2 months for each hydro unit) sufficient? | Yes  No  If "No", please provide comments ….. |
|  | Could the extension of the deadlines for the works affect the cost of the offer? | Yes  No  If "No", please provide comments ….. |
| **We ask you to provide an assessment of the requirements for submitting a technical offer (please mark whether the requirements are relevant to the procurement subject and understandable)** | | | |
|  | Work organization, Description of work execution methods and technologies with justification | Yes  No  If "No", please provide comments ….. |
|  | Specification of equipment and materials, indicating the name of the manufacturer and the country of manufacture. | Yes  No  If "No", please provide comments ….. |
|  | Certificates of conformity of equipment and materials or other documents certifying quality. | Yes  No  If "No", please provide comments ….. |
|  | Detailed time schedule and deadlines (dates). | Yes  No  If "No", please provide comments ….. |
|  | Warranty period for performed work, delivered equipment and materials **not less than 36 (thirty-six) months** from the moment of signing of the statement of commissioning of object (hydro unit). | Yes  No  If "No", please provide comments ….. |
| **Please provide an assessment of the requirements for the tenderer's technical and professional abilities (please mark whether they are proportionate)** | | | |
|  | The tenderer has experience at least of 3 (three):   * repair, overhaul or reconstruction works of hydro units with a capacity of not less than 15 MW over the last 7 (seven) years   or   * installation, reconstruction or repair works of similar hydraulic and/or hydromechanical equipment over the last 7 (seven) years | Yes  No  If "No", please provide comments ….. |
|  | **Project manager** with experience in managing repair works of not less than 3 (three) hydro units with a capacity of not less than 15 MW during the last 7 years or with experience in managing projects of installation, reconstruction, or repair of at least 3 (three) hydraulic and / or hydromechanical equipment during the last 7 years; | Yes  No  If "No", please provide comments ….. |
|  | **Work manager** with experience in managing repair works of not less than 3 (three) hydro units with a capacity of not less than 15 MW during the last 7 years or with experience in installation, reconstruction or repair of at least 3 (three) similar hydraulic and / or hydromechanical equipment under the leadership of the last 7 years; | Yes  No  If "No", please provide comments ….. |
|  | The person responsible for the fulfillment of labor protection requirements or the Labor Protection Coordinator during the project execution phase in accordance with 25.02.2003. Article 8 of Cabinet Regulation No. 92 “Labor protection requirements when performing construction works” requirements; | Yes  No  If "No", please provide comments ….. |
| **Please provide an assessment of the requirements of the contract project (please mark whether they are proportionate)** | | | |
|  | The warranty defect notification period is not less than 36 months | Yes  No  If "No", please provide comments and/or suggestions ….. |
|  | The works performed in the current month and accepted by Employer with a monthly report on completed works (Form No.2) signed by the Parties shall be paid within 30 days after receipt of the Contractor's invoice | Yes  No  If "No", please provide comments and/or suggestions ….. |
|  | Retention money – in the amount of 2%, which can be replaced by a guarantee issued by a credit institution or an insurance institution | Yes  No  If "No", please provide comments and/or suggestions ….. |
|  | Tender security in the amount of 7000 EUR. | Yes  No  If "No", please provide comments ….. |
|  | A Contract performance security in the amount of 10% of the Contract price – within 21 (twenty-one) days after signing the Contract | Yes  No  If "No", please provide comments ….. |
|  | Contractor’s civil liability insurance against the Employer. | Yes  No  If "No", please provide comments ….. |
| **Please provide an assessment of other requirements of the Customer** | | |
|  | Advance payment is not expected. Is the company interested in receiving an advance payment on the condition that an advance payment guarantee is submitted. | Yes  No  If "No", please provide comments ….. |
|  | Would an advance payment of 10% affect the price offered by the company? | Yes  No  If "No", please provide comments and/or suggestions ….. |
|  | Do you consider it useful, and would you like to participate in an online meeting with AS "Latvenergo" before the procurement announcement? | Yes  No  If "Yes, please indicate contact person …..  name, surname \_\_\_\_\_\_\_\_\_\_\_\_\_\_  position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  e-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  tel.no.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  | **Questions about the planned procurement (If Any)[[2]](#footnote-2)** | | |
|  | … | | |
|  | … | | |
| … | … | | |

1. Annexes Technical specifications (draft)
2. SpecialTterms of the Contract (draft) and General Terms
3. Binding documents for Contractors <https://latvenergo.lv/en/par-mums/saistosie-dokumenti-darbuznemejiem>

1. please indicate your answers and send the form to the following e-mail address: aigars.greitans@latvenergo.lv [↑](#footnote-ref-1)
2. Answers provided by potential suppliers will not be publicly available or shared with other suppliers! [↑](#footnote-ref-2)